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**RESOLUTION OF THE MINISTRY OF EMERGENCY SITUATIONS  
OF THE REPUBLIC OF BELARUS  
November 30, 2014, No. 55**

**ON APPROVAL OF THE REGULATIONS ON PROCEDURE OF  
TRAINING, BRIEFING AND EVALUATION OF KNOWLEDGE OF  
NORMATIVE LEGAL ACTS, INCLUDING TECHNICAL  
NORMATIVE LEGAL ACTS, IN THE FIELD OF NUCLEAR AND  
RADIATION SAFETY**

Based on [Paragraph 2 of sub-Clause 128.1, Clause 128](#) of the Regulations on licensing of certain types of activities, approved by the Edict of the President of the Republic of Belarus of September 1, 2010 No. 450 "On licensing of certain types of activities", the Ministry of Emergency Situations of the Republic of Belarus DECIDES:

1. Approve the [Regulations](#) attached on the procedure of training, briefing and evaluation of knowledge of normative legal acts in the field of nuclear and radiation safety.
2. This Resolution enters into force after its official publication.

First Deputy Minister

V.V.Karpitsky

APPROVED  
Resolution of the  
Ministry of  
Emergency Situations  
of the Republic of Belarus  
30.11.2010, No.55

**REGULATIONS ON PROCEDURE OF TRAINING, BRIEFING  
AND EVALUATION OF KNOWLEDGE OF NORMATIVE LEGAL  
ACTS, INCLUDING TECHNICAL NORMATIVE LEGAL ACTS, IN  
THE FIELD OF NUCLEAR AND RADIATION SAFETY**

**SECTION 1  
GENERAL PROVISIONS**

1. These Regulations establish the procedure of training, briefing and evaluation of knowledge of normative legal acts, including technical normative legal acts, in the field of provision of nuclear and radiation safety in the course of organizing and implementing activities in the field of use of nuclear energy and ionizing radiation sources (hereinafter - IRS).

2. In terms of these Regulations, the terminology and definitions are used in the meanings set out in the [Law](#) of the Republic of Belarus of January 5, 1998, "On Radiation Safety of Population" Gazette of the National Assembly of the Republic of Belarus (in Belarusian - Vedamastsi Natsyyanalnaga Shodu Respubliki Belarus, 1998, No. 5, Art. 25) and in the [Law](#) of the Republic of Belarus of July 30, 2008 "On the Use of Nuclear Energy" (National Register of Legal Acts of the Republic of Belarus, 2008, No. 187, 2/1523).

3. The present Regulations extend to employees (technical managers, specialists), including those appointed by an organization directive to be responsible for providing control on radiation safety, responsible for radiation and (or ) nuclear safety, and other full-time specialists working for a given employer and having qualification in line with requirements of the law regulating the licensed activity.

## SECTION 2 TRAINING PERIODICITY AND PROCEDURE

4. Persons specified in [Clause 3](#) of these Regulations, should complete training on issues of nuclear and radiation safety (hereinafter – training) not later than one month from the date of appointment and periodically in accordance with requirements of normative legal acts, but not less than once every five years.

5. The training is carried out in educational institutions (centers), which have a permit issued by the Department on Nuclear and Radiation Safety of the Ministry of Emergency Situations of the Republic of (hereinafter – Gosatomnadzor - GAN), for conducting professional training, retraining and advanced training of persons responsible for nuclear and radiation safety, as well as persons responsible for radiation monitoring at GAN supervised facilities and productions (hereinafter - institutions (centers)).

6. The training is implemented in accordance with curricula approved by the head of the institution (center) based on typical curricula agreed with GAN.

7. Final knowledge evaluation is carried out when the Training is completed.

## SECTION 3

## PROCEDURE OF BRIEFING ON PROVISION OF NUCLEAR AND RADIATION SAFETY

8. Employees of the organizations performing work with IRS should get through briefing on issues of nuclear and radiation safety (hereinafter – the briefing).

9. The briefing is carried out according to the procedure prescribed by the [Regulations](#) on the procedure of training, retraining, internships, briefing, advanced training and examination of employees on labor protection approved by the Resolution of the Ministry of Labor and Social Protection of the Republic of Belarus of November 28, 2008, No. 175 (National Register of Legal Acts of the Republic of Belarus, 2009, No. 53, 8/20209).

10. The briefing course addresses the issues relating to the safe operation of nuclear facilities and IRS.

11. The briefing is run by a person who was appropriately trained and evaluated in terms of knowledge of nuclear and radiation safety, and to whom these responsibilities are assigned.

### SECTION 4

#### PROCEDURE OF APPOINTMENT OF KNOWLEDGE EVALUATION COMMISSION

12. The knowledge evaluation is performed by commissions for evaluation of normative legal acts knowledge, including technical normative legal acts, those in the field of nuclear and radiation safety (hereinafter - the commissions) which should be appointed in:

Institutions (centers) - Initial knowledge evaluation;

The Ministry of Emergency Situations of the Republic of Belarus (hereinafter - MES) - periodic knowledge evaluation;

organizations planning or performing activities in the field of nuclear energy and (or) IRS (hereinafter - the Organizations) - periodic knowledge evaluation.

13. The procedure to appoint the Commissions in the institutions (centers) is determined by local normative legal acts of the institutions.

14. The procedure of appointment, operation and composition of the MES Commission is determined by MES local normative legal acts.

15. The Organization's Commission is appointed by the directive of the head of the organization. The Organization's Commission includes the head or deputy head responsible for monitoring radiation safety, persons appointed to be responsible for monitoring radiation safety, responsible for radiation and (or) nuclear safety, as well as heads of departments operating in the field of the use of nuclear energy and IRS.

The head or deputy head of the Organization, who is responsible for monitoring radiation safety (for IRS using facilities) or for nuclear safety (for nuclear energy using facilities), is appointed as a chairman of the Organization's Commission who is charged with general oversight and bears personal responsibility for the performance results of the Commission.

16. Persons appointed by the organization directive to be responsible for monitoring radiation and (or) nuclear safety, are subject to evaluation of their knowledge in the MES Commission, as well as other specialists periodically in accordance with the requirements of normative legal acts, but not less than once every three years.

17. Specialists operating with IRS are subject to periodic knowledge evaluation in the Organization's Commission in accordance with the requirements of normative legal acts, but not less than once a year.

18. In case appointment of the Organization's Commission is not possible, and based on industrial necessity, specialists of the Organizations operating with IRS can be evaluated in the MES Commission.

19. Commissions are empowered to make decisions provided that at least half of the committee members take part in their work, but not less than 3 persons. Participation of the Commissions' chairmen in their work is mandatory.

20. Commissions of institutions (centers) and organizations should formally notify GAN of the forthcoming meeting of the Commission within the period of not less than 14 days before the date of the knowledge evaluation.

21. The decision on the participation of a representative of GAN in the work of the Commission of the institution (center) and organization is made by the Chief or one of the Deputy Chiefs of GAN.

22. GAN informs Commissions of the institution (center) and organization of its decision not later than 2 days prior to the date of the knowledge evaluation.

23. In order to implement the tasks assigned, Commissions will:  
determine time and location of the knowledge evaluation;  
perform knowledge evaluation;  
make proposals to the heads of organizations regarding job competence of the persons who did not pass through the knowledge evaluation.

## SECTION 5 FORMS OF KNOWLEDGE EVALUATION

24. The knowledge evaluation is performed at the Commissions by oral questioning or with computers.

25. In case of knowledge evaluation in the MES Commission, the lists of

questions for knowledge evaluation are developed by GAN and approved by its Chief.

26. The lists of questions to evaluate knowledge developed for the facilities using nuclear energy are subject to agreement with GAN.

27. The results of the knowledge evaluation are considered to be positive if the number of correct answers is at least 90% of the total number of questions asked.

## SECTION 6 PERIODICITY OF KNOWLEDGE EVALUATION

28. The knowledge evaluation is performed through the following procedure:

initial - not later than one month after the date of appointment to the office;

repeated - in case of low grade obtained during the initial knowledge evaluation;

periodic - in accordance with the requirements of normative legal acts, but not less than once every three years.

29. In case of low grade obtained during initial (periodic) knowledge evaluation, the repeated knowledge evaluation is assumed not earlier than in one month. The issue of the employee's performances who had failed to pass re-evaluation, is considered by the employer in accordance with law.

## SECTION 7 PRESENTATION OF THE RESULTS OF KNOWLEDGE EVALUATION

30. Results of the knowledge evaluation are provided in a protocol pursuant to [Annex](#). The conclusion on the evaluation outcomes is noted into the protocol as "Passed" or "Failed". The protocol is certified by signatures of the Chairman and members of the Commission and authenticated with the seal of the Organization. The protocol transcript or its copy is issued on demand to the person who has passed the knowledge evaluation.

31. Should any disagreement arise from the evaluated person with regard to Commission's decision, he/she has the right to appeal against such decision to the chief of GAN.

**Annex**

To the Regulations on procedure of training, briefing and evaluation of knowledge of normative legal acts, including technical normative legal acts in the field of nuclear and radiation safety

PROTOCOL  
of evaluation of normative legal acts knowledge, including technical normative legal acts in the field of nuclear and radiation safety

No. \_\_\_\_\_

" \_ " \_\_\_\_\_ .

The Commission including:  
Chairman \_\_\_\_\_  
(Position) (Initials, Last Name)

Members: \_\_\_\_\_  
(Position) (Initials, Last Name)

\_\_\_\_\_

The Commission has evaluated the knowledge of normative legal acts, including technical normative legal acts, in the field of nuclear and radiation safety in \_\_\_\_\_  
(Organization Name)

No.	Last name, first name, patronymic name of the examinee	Position of the examinee	Results of knowledge evaluation	Examinee's signature

List of normative legal acts, including technical normative legal acts:

\_\_\_\_\_

Chairman: \_\_\_\_\_  
(Personal signature) (Initials, Last Name)

Members: \_\_\_\_\_  
(Personal signature) (Initials, Last Name)

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